

# The Kristina Butler Foundation Senior Support Policy

## **Mission:**

Through collaborative partnerships, generous donors, and personalized assistance, The Kristina Butler Foundation, strives to create a network of care that promotes the physical, emotional, and social well-being of seniors while offering guidance and relief to their dedicated caregivers.

## **Scope of Assistance:**

The Foundation supplies approved, durable medical equipment (DME), within the allocated program budget for the current cycle, to qualified seniors in need.

## **Minimum Eligibility Criteria:**

To be considered to receive durable medical equipment from The Kristina Butler Foundation, applicants must:

1. Be 65 years or older.
2. Reside in the United States.
3. Demonstrate financial need.
4. Demonstrate medical necessity is preferred. A healthcare professional's recommendation for the requested DME is preferred but not necessarily required.

## **Amount of Assistance:**

The amount of assistance provided will vary depending on:

- The specific DME requested.
- The senior's financial situation.
- The Foundation's available resources.

## **Application Process:**

The Foundation operates on an application submission cycle. Submission period timelines (period open and submission deadline) will be announced via the Foundation's website. The amount to be awarded during each cycle will be announced at the beginning of the period.

To Apply:

1. Complete and submit the Senior Support Application, on our website or mail, by request.
2. Applications are reviewed based on eligibility criteria and the applicant needs.
3. Must submit application by the specified deadline to be considered for the current cycle.

## **Review and Selection Process:**

Applications received during the submission period will be reviewed to determine recipients of durable medical equipment.

All applications will be discarded at the end of each cycle and will not be considered in the next cycle. To be considered in the next cycle, applicants would need to reapply.

The application review and selection process consists of:

### **1. Initial Eligibility Assessment:**

- Applicants must meet all the minimum eligibility criteria (from page 1 of this policy) to move to the initial review questionnaire portion of the application.
- Applications will be evaluated using an eligibility scorecard based on a predetermined points scale.
- Applicants meeting the required eligibility score will proceed to the next stage.

### **2. Quality of Life Statement Review:**

- Applicants who pass the initial eligibility assessment will have their quality of life statements, from the application, blind-reviewed by the review panel and given an average rating according to a predetermined points scale.

### **3. Income Verification:**

- Applicants who move past the review panel will receive an income verification, to ensure financial need requirements are met.

### **4. Awarding DME:**

- The DME will be awarded at the discretion of the Foundation, based on the availability of funds and the needs identified during the review process.
- The Kristina Butler Foundation will purchase the DME through a supplier of its choice and have it shipped or delivered to the senior's address listed in the application.
- Depending on the DME, a prescription may be required and / or professional setup / installation may be required.

### **5. Notification of Applicants:**

- Applicants will be notified of decisions within 30 business days of submission deadline, via phone call or email.
- The applicant has 7 days to reply from our initial contact. Failure to do so may result in the withdrawal of your award.
- Successful applicants will receive instructions on how to proceed with receiving the DME.

**Confidentiality and Data Protection:**

The Kristina Butler Foundation is committed to protecting the privacy and confidentiality of applicant information. Personal data collected will only be used for the purpose of evaluating eligibility for educational assistance and will be handled in accordance with applicable privacy laws.

**Exclusions:**

Potential applicants will be ineligible to apply if they are directly related to a current employee or board member of the foundation. This includes spouses, parents, children, siblings, or any other close relatives. This policy is in place to maintain impartiality and fairness in the selection process and to avoid any perceived conflicts of interest.

**Modification of Policy:**

The Kristina Butler Foundation reserves the right to modify this policy at any time and will communicate changes through our website and other appropriate channels. Applicants should check the website regularly for updates to the policy, ensuring they are aware of any changes that may affect their eligibility or the application process.

**Non-Discrimination Policy:**

The Kristina Butler Foundation does not discriminate against any applicant in regard to race, color, ethnicity, sex, religion, national origin, disability, marital status, veteran status, genetic information or any other relevant characteristic in the provision of durable medical equipment.

**Liability Waiver:**

By submitting this application, I acknowledge that I have read and understood the terms and conditions of the Kristina Butler Foundation's Senior Support Program. I agree to release the Kristina Butler Foundation, its employees, volunteers, and affiliates from any and all liability arising from or related to the use of any DME provided through this program. I understand that I am responsible for the safe and proper use of any DME received.

**Contact Information:**

For inquiries about the senior support program, contact:

Email: [hello@kristinabutlerfoundation.org](mailto:hello@kristinabutlerfoundation.org)

Phone: 941-312-1667

Mail: The Kristina Butler Foundation, Inc.,  
P.O. Box 17482  
Sarasota, FL 34241

By applying for senior support from The Kristina Butler Foundation, applicants agree to comply with the terms and conditions outlined in this policy.